

1. No approval of minutes from February, 2016 because we don't have quorum.
2. No new business.
3. Executive Committee Reports
  - a. Sean Vilanova, GSU Co-Vice President (*Chemistry & Biochemistry*)
    - i. Sat in for Sayanty Roy at the last University Parking Committee meeting that met on February 26, 16. Nothing new was discussed in detail but did look over list of topics that will be discussing over next two or three meetings before the semester ends. Surface vs parking garages will be discussed. Let us know if you are interested in being on the parking committee. There are two spots open.
  - b. Meredith Doellman, GSU Co-Vice President (*Biological Sciences*)
    - i. The CIF committee has officially started meeting.
    - ii. The web page is up and live for teaching awards. April 15 is the due date for nominations. Decisions will be made a couple of weeks after that. One award for TA, one for Independent Instructor. Can nominate yourself or be nominated by a faculty member, DGS or a chair of your department.
    - iii. Faculty Senate: There is a proposal to offer Ph.D. programs in Spanish & Italian, both under the Department of Romance Languages and Literatures.
  - c. Sean:
    - i. Luncheon on Mental Health. RSVP went out today. This will be held on April 1. We have a good response so far.
  - d. Meredith:
    - i. If interested in evaluating applications, an email will be going out.
  - e. Bryant Vande Kolk, President of GSU (*Physics*)
    - i. Executive Board Elections
      1. Reading days are April 28th & 29th.
      2. Nominations are due on April 25th, tentatively.
        - a. If you're interested or know somebody who is, let us know.
        - b. I sent a brief poll to you prior to this meeting
        - c. Elections will take place in April, with the majority of the new GSU Council being determined by mid-May
  - f. Orientation Chair
    - i. We are finishing up the interviewing process this week.
    - ii. April 28, is the Board of Trustees meeting
      1. Tentatively looking at talking to them about housing.
4. Administrative Assistant Report, Laurie Hesch (*GSU Administrative Assistant*)
  - a. My report includes budget numbers as well as the open rate for both the newsletter and any announcements that have gone out
  - b. My report stands
5. Academic Affairs Report
  - a. Michael Altenburger, Academic Affairs Chair (*Theology*)
    - i. UCAT

1. Undergraduate Students: Ride sharing exchange for students
  2. There is also a focus group on study space and how to expand them across campus
    - a. Current challenges are building access for students, safety and providing time for the cleaning crew.
  3. Digital textbooks and materials: there is currently a special RFP for digital textbooks and course materials in order to help students deal with the cost of textbooks and environmental impact.
  4. New version of Sakai coming to campus in May 2016
  - ii. Academic Affairs
    1. There is a proposal currently before the Advanced Studies subcommittee to terminate the Ph.D. in Literature and instead offer Ph.D. programs in Spanish & Italian, both under the Dept of Romance Languages & Literatures.
6. Health Care Report
- a. Natalie Sargent, Health Care Chair (*History*)
    - i. We're continuing to organize the GSU Spring Blood Drive.
      1. LaFortune & Rolf's won't work out for locations
      2. Looking into Jordan Hall of Science or a Blood Mobile outside of Hesburgh Library
    - ii. Bryant & Sean from the Exec Board and myself have continued to address the issues of insurance, both in & out-of-pocket amounts vis-a-vis pregnancy & childbirth.
      1. The 3 of us met on February 29 with Mimi Beck, Brian Flaherty, Lindsey Turnbull, John Lubker and a student advocating these concerns.
7. Professional Development Report
- a. Josh Mason, Professional Development Chair (*Biological Sciences*)
    - i. 3MT final event was yesterday. It was a great success.
      1. 1st place was from the College of Engineering
      2. 2nd place was from the College of Science
      3. People's Choice Award was also from the College of Science
8. Quality of Life Report
- a. Kristen Drahos, Quality of Life Chair (*Theology*)
    - i. We're looking at a second cooking class. There are 3 dates that we are looking at.
      1. Most people preferred afternoon as opposed to morning class
      2. Looking at Italian vs Asian cooking class
        - a. By show of hands, it looked like a tie
        - b. Looking for a possible 4:00 time
9. Social Report
- a. Kristen Johnson, Social Chair (*Chemistry & Biochemistry*)
    - i. 56 tickets were sold for the Brewery Tour. 53 people went.

1. This was a good turn out
  - a. Possibly because of time frame of tickets going on sale within 10 days of event
  - b. Will probably do the time frame same way for Winery Tour
2. Ski Trip was a success!
3. Easter Brunch event is on March 27
4. Annual Charity Gala is on April 16 at Riverside Terrace
  - a. Hopefully tickets will go on sale within the next two weeks
  - b. St. Margaret's House is the charity
    - i. GSN is helping us with auction items
    - ii. Rise 'N Roll fundraiser
5. Winery Tour is April 30 to Southwest Michigan
  - a. We will visit two wineries and have lunch
6. Movie Premiere is on May 5
  - a. Tickets will go on sale sometime in April
7. We are looking into subsidizing tickets for the Morris for *Book of Mormon* this semester or *Once* for next year

10. Bryant:

- a. We're going to take about 7 - 12 minutes for break-out sessions
- b. John Lubker, from the Grad School is here today to talk to the Professional Development group

11. Break-out sessions took place

12. Josh Mason, Professional Development Chair, (*Biological Sciences*)

- a. Design Thinking
  - i. If you have a product or expertise that you feel strongly about (and) how would this benefit a business
  - ii. You involve the business and get their feedback
  - iii. A couple of training sessions will be held
  - iv. We're looking to expand Professional Development to 4 chairs

13. John Lubker, Associate Professional Specialist, Grad School

- a. We want to expand PD to 4 chairs
- b. I'm not a grad student but I wanted to flip it around and (see) what is the best way for us (Grad School) to be involved with Professional Development
- c. This is a win-win situation for grad students
- d. We need a somewhat diverse group of 8 grad students
- e. Good experience for everyone involved

14. Anna de Bakker, (*Medieval Studies*)

- a. Talk to me about...(unrecorded comment)

15. Katie Button-Simons, Professional Development Chair (*Biological Sciences*)

- a. We're thinking it would apply very well to teaching
- b. Continually getting feedback from students all semester and then you're tweaking things

16. Josh Mason, Professional Development Chair, (*Biological Sciences*)

- a. I would add marketability
  - b. Interactions during interviews
  - c. I'd compare it to *How to Win Friends and Influence People*
17. Mandy Havert, Assistant Librarian, Hesburgh Libraries
- a. Could help with the changing face of scholarly communication as well
  - b. Think about different ways that it could help you position yourselves in the world around you
18. John Lubker, Associate Professional Specialist, Grad School
- a. We're trying to get the Professional Development message into the different programs
19. Josh Mason, Professional Development Chair, (*Biological Sciences*)
- a. What is the missing piece to now get the engagement to get Professional Development into the grad school
20. Gillian Shaw, (*ESTEEM*)
- a. I'd suggest you talk with Mike Elwell and Wendy Angst
21. Bryant:
- a. Do I have a motion to adjourn?
22. Gillian Shaw, (*ESTEEM*)
- a. Yes
23. Michael Longenecker, (*Philosophy*)
- a. Seconds this motion
24. Meeting was adjourned at 7:33 p.m.