Minutes
February 28, 2013

OFFICERS: Kevin Mueller, Civil and Environmental Engineering (Acting President); Kate Rueff, Physics (GSU Co-Vice President).

CHAIRS: Zack Terranova, Chemistry and Biochemistry (Academic Affairs); Lindsey Turnbull, Biological Science (Health Care); Ricky Klee, Theology (Health Care); Hilary Davidson, Sociology (External Affairs); Erin Drew, English (Professional Development); Kyle Watson, Chemistry and Biochemistry (Publicities and Procedures); Tony Cunningham, Psychology (Quality of Life); Kara Harmatys, Chemistry and Biochemistry (Social); Sydney Blevins, Chemistry and Biochemistry (Social).

UNIVERSITY COMMITTEES: Zack Terranova (Academic Council and Library Committee); Kevin Mueller (Faculty Senate); Kate Rueff (Graduate Council); Kara Harmatys (LAFO Tenant Committee); Sydney Blevins (LAFO Tenant Committee); Erin Drew (Professional Development); Tony Cunningham (Traffic Appeals); Lindsey Turnbull (University Healthcare Committee); Hilary Davidson (Energy and Environmental Issues); Jade Avelis (Women Faculty and Students).

DEPARTMENT REPRESENTATIVES PRESENT: Amy Buchmann (Applied and Computational Math and Statistics); Steven Marczak (Chemical and Biomolecular Engineering); Eva Van Leemput (Economics); Mingming Cai (Electrical Engineering); Garrett Seelinger (English); Bry Martin (History); Hannah Zdansky (Literature Program PhD); Brandon Cook (Medieval Studies); Edward Lamere (Physics); Jeremy Castle (Political Science); Enmanuelle Pardilla-Delgado (Psychology); Jade Avelis (Sociology); Sarah Schreiber (Theology PhD).

FISCHER O’HARE GRACE RESIDENCE – UNIVERSITY AND INTERNATIONAL STUDENT SERVICES AND ACTIVITIES – UNIVERSITY VILLAGE RESIDENCE: Peter Campbell (University Village).

1. Kevin Mueller, Acting President, called the meeting to order at 6:42 PM.
2. Kevin Mueller, Acting President, called for any additions or changes to the meeting minutes from January 24, 2013.
   a. Kyle Watson, Publicity and Procedures, stated that Ricky Klee, Health Care, was incorrectly marked as absent and the minutes should be changed to reflect this.
   b. Because of the lack of quorum, the approval of the minutes will be tabled until next time.
3. Kevin Mueller, Acting President, proceeded to executive committee reports:
   a. Doug Rice, President, absent. However, his report stands.
   b. Kate Rueff, Co-Vice President, stated her report stands.
      i. Faculty senate is supposed to meet next week, but there is no new business
so the meeting is cancelled until April

   i. CPG is quickly running out of money. If you have something coming up, please get those in quickly
      1. Lindsey Turnbull, *Healthcare*, asked when the year ends.
      2. Kevin Mueller, *Acting President*, said that it ends in June

4. Kevin Mueller, *Acting President*, proceeded to Committee reports:
   b. Hilary Davidson, *External Affairs*, stated that her report stands.
   c. Lindsey Turnbull, *Healthcare*, stated that her report stands.
      i. The health insurance committee had an impromptu meeting yesterday. It looks like the numbers that were given last meeting will be the same with the exception that the coverage limit will now be unlimited. However, Aetna is covering the cost of the increase in coverage so the cost will not go up for students.
      ii. Mimi Beck, *Director Graduate Student Life*, said that the dental insurance is going away because not enough people are getting it and it is costing too much for Aetna to carry. She stated that the options were to either give everyone dental coverage or provide a savings card that will cost $25 and will be a discount card. She also said that the new healthcare act required that unlimited coverage be offered as of 2014, however, Aetna is going ahead with the increase a year early.
      iv. Mimi Beck, *Director Graduate Student Life*, stated that the limit is currently $500K for total costs covered. The new unlimited coverage will no longer have a limit.
   d. Mayra Duarte, *Marketing and Merchandising*, absent
   e. Diana LaTorre, *Orientation and Electronic Resources*, report stands.
      i. She also stated that this coming Monday is the new ethics café. If you are interested in learning more about conflict resolution, please come and mention it to your department. The Professional Development team is going to put together a FAQ page on the website. If you have any FAQs, please send them to her (edrew@nd.edu).
   g. Kyle Watson, *Publicity and Procedures*, stated that his report stands.
   h. Tony Cunningham, *Quality of Life*, absent.
   i. Sydney Blevins and Kara Harmatys, *Social*, stated that their report stands.
      i. They stated that the tickets for the winery tour will be sold starting next Monday. Also, they mentioned that the wicked tickets sold out in two hours.

5. Kevin Mueller, *Acting President*, proceeded to University Committees:
   e. Kevin, *Faculty Senate*, stated that her report stands.
   f. Kate Rueff, *Graduate Council*, stated that her report stands.
   g. Zack Terranova, *Library Committee*, stated that his report stands.
h. Kara Harmatys and Sydney Blevins, *LaFortune Tenants*, stated that their report stands.

i. Erin Drew, *TREC*, stated that her report stands

j. Tony Cunningham, *Traffic Appeals*, stated report stands

   i. However, Kate Rueff, *Co-Vice President*, recommends that everyone read his report.

k. Lindsey Turnbull, *Healthcare*, stated that the report stands.

l. Jade Avelis and Catherine Rastovski, *Women Faculty and Students*, stated that their report stands.

6. Breakout for committee

   a. Kate Rueff, *Co-Vice President*, made said thank you to all of the reps who showed up for the meeting.


   a. John Lubker, *Associate Dean of Students*, commented that Mimi Beck, *Director Graduate Student Life*, did a wonderful job on Graduate Student Appreciation Week.

   b. John Lubker, *Associate Dean for Students*, asked two questions:

      i. He asked about food at commencement - last year, the food cost more than a stipend. Because of this, the graduate school is no longer going to offer this food at commencement. He asked how students felt about this and what alternative suggestions there might be

         1. Jade Avelis, *Sociology*, said that she didn’t know there was food available.

         2. Zack Terranova, *Academic Affairs*, asked who provided the food

         3. Dean Lubker said that it was the graduate school that provided the food.

         4. Hilary Davidson, *External Affairs*, said that for the undergraduate commencement, the school offers boxed lunches for purchase. She said that perhaps this could be an alternative.

         5. Dean Lubker said that the commencement ends right after lunch and people usually want to go out to eat. He said that ideally, there would be light refreshments for people to enjoy why they talked.

         6. Erin Drew, *Professional Development*, said that she liked the idea of the boxed lunches and agrees that they could be a good alternative.

         7. Kate Rueff, *Co-Vice President*, said that since this is the last time to hang out with your colleagues, lunch on campus might be a good idea.

         8. Diana LaTorre, *Orientation*, said that perhaps there could be a subsidized lunch for people to help defer some of the cost of providing lunch for everyone.

         9. Dean Lubker said that, logistically, he doesn’t know if this would work.

     10. Garrett Seelinger, *English*, said that he went to commencement last year to support friends. He said that because of the provided lunch, he could mingle with his colleague’s family.

     11. Kate Rueff, *Co-Vice President*, suggested that perhaps something small could be offered instead of the full lunch.

     12. Dean Lubker asked if there were thoughts about what else could be offered.

14. Mimi Beck, Director Graduate Student Life, noted that because the commencement was at Compton Family Ice Arena, the cost would be more because the catering rules of the facility would have to be followed. She asked if people would oppose having it outside.

15. Kyle Watson, Publicity and Procedures, said that it can be really hot.

ii. John Lubker, Associate Dean for Students, asked about DPAC events. He said that there are usually more requests for tickets than the graduate school offers. However, there is usually only half attendance the day of the events. He asked if there were options to try and prevent this from happening.

1. Lindsey Turnbull, Healthcare, asked if there was a call list to contact people who didn’t get tickets.

2. Dean Lubker said that he doesn’t know if DPAC would allow this.

3. Garrett Seelinger, English, asked if the graduate school knows who shows up to the events.

4. Dean Lubker said yes.

5. Hilary Davidson, External Affairs, asked if we can charge $5 for the tickets to help incentivize people to actually come to the events that they get tickets for.

6. Kate Rueff, Co-Vice President, suggested that people get emails to confirm tickets.

7. Kevin Mueller, Acting President, said that people can put a deposit down on the tickets and get the money back when they show up.

8. Mimi Beck, Director Graduate Student Life, asked if people are not coming because of time commitments, time management, or because RSVPs are not important to students.

9. Garrett Seelinger, English, said that people who prioritize things may drop entertainment events if other things come up.

10. Erin Drew, Professional Development, said that if people have to pay a small amount, fewer people will be impulsive about getting the tickets and be more likely to plan correctly and come to the events.

11. Jade Avelis, Sociology, said that a small fee would not deter people from not going if something else comes up.

12. Erin Drew, Professional Development, asked if the tickets are available at the Graduate School office.

13. Dean Lubker said yes.

14. Diana LaTorre, Orientation, said that blacklisting people would be a good idea. Further, she said that if there was a negative consequence, like getting in trouble for not going, perhaps people would want to not get black-listed and not get tickets to events they aren’t sure about.

15. Eva Van Leemput, Economics, said that she didn’t like the idea of black-listing people. There are going to be times where people will have honest issues come up and prevent them from going to the event. This might be especially true for graduate students who are also parents.

16. Kate Rueff, Co-Vice President, said that because we are all graduate students, we need to be respectful and give unused tickets back.

17. Lindsey Turnbull, Healthcare, said that perhaps making the ticket pickup later would make people more knowledgeable about their
18. Sydney Blevins, *Social*, agreed. She also suggested that we offer the tickets at the door of the event.

19. Peggy Hnatusko, *GSU Advisor*, stated that DPAC doesn’t allow general admission seating.

20. Erin Drew, *Professional Development*, said that Lindsey’s idea is good. Perhaps a list of interest would be good.

21. Kyle Watson, *Publicity and Procedures*, said that they should just give away the tickets the day of the event so that people do not need to wait to be emailed.

22. Jade Avelis, *Sociology*, reminded everyone that parents might not like that. If they don’t have the tickets already, getting a sitter might not be easy.

23. Mimi Beck, *Director Graduate Student Life*, said that if people wait too long to give away the ticket, there isn’t enough time to fill the extra empty tickets. She said that she knows that people can get emails to remind people to go to events. Also, she said that if there were individualized emails, this would help with the lack of people coming.

24. Garrett Seelinger, *English*, said that anything that adds to the contact between people and the ticket sales would help to improve people coming.

25. Kate Rueff, *Co-Vice President*, also said that people could send the tickets back to the graduate school through campus email.

26. Mingming Cai, *Electrical Engineering*, asked who would maintain the list. He said that this would be done for hundreds of people and wonders who would have the time to take care of it. Further, he said that the office could just offer fewer tickets.

27. Dean Lubker said that the demand is high and they can’t just offer fewer tickets because the tickets are free and 50% will still show up.

28. Kate Rueff, *Co-Vice President*, said that people can email Dean Lubker for additional questions.

29. Dean Lubker also asked people to fill out the graduate student survey.

8. Kevin Mueller, *Acting President*, called for new business:

   a. Nolan Noble, *Economics*, discussed the institute for scholarship in the liberal arts. It is for people in the arts and social sciences. It is a travel grant award. It used to be completely separate and run by ISLA and now the program is run by the graduate school. All of the old deadlines will now coincide with the grad school deadlines. The GSU CPG approval committee is aware of this and as the approval committee goes forward, this will be kept in mind. Now, you can apply to both the grad school and the ISLA, but it will have to be treated as an external request. The chance of getting two awards is much less now.

   i. Kevin Mueller, *Acting President*, said that if people cannot find anything available, they can go to Gretchen Busl, *Associate Program Director of Grants and Fellowships*, and find out if there is anything else available. If all other avenues have been exhausted, students can then apply again and it will be considered an external request.


a. Jeremy Castle, *Political Science*, commented on the committee about sexual assault prevention. He updated what the committee is working on now. The university considers sexual assault on campus a problem and is working on correcting this. There was a survey sent out about what students knew about sexual assault on campus. The committee has broken up to a series of subcommittees to do some research. The committees are looking to make the system more fair and useful and better. There is a subcommittee working on selecting and implementing bystander training. The goal being to get students to come and learn about how to be advocates on campus and be put in place to help prevent sexual assault. There is a subcommittee looking at other institutions and what can be translated to ND. There is also a committee looking at what the university is doing. The idea is to look at what all of the other departments are doing and how to help centralize the process. There is another committee meeting in the future. If there are any questions, please feel to email him (Jeremiah.J.Castle.8@nd.edu)

i. Kevin Mueller, *Acting President*, said that there may be a subcommittee next year as part of the GSU.

11. Mimi Beck, *Director Graduate Student Life*, said that there are still shirts from grad appreciation week available. Come to the grad school office to get some.


15. Meeting adjourned at 7:42 PM.

Minutes Submitted by Kyle Watson