COUNCIL AGENDA PACKET

FEBRUARY 28 (THURSDAY)

6:30 PM

NOTRE DAME ROOM (2ND FLOOR)

THE FOOD PROVIDED FOR THE MEETING WILL BE FROM

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FUTURE COUNCIL MEETING DATES 2013
MARCH 21 – APRIL 25
FEBRUARY 28, 2013 – COUNCIL AGENDA

Meetings held at 6:30PM in the Notre Dame Room (2nd Floor)

- Roll Call/Sign-In

- Approval of the Minutes (January 24, 2012)

- Executive Committee’s Report: Doug Rice, Kate Rueff, Kevin Mueller

- Break-Out Committees

- Committee Reports
  - Academic Affairs – Zack Terranova
  - External Affairs – Hilary Davidson
  - Health Care – Ricky Klee, Lindsey Turnbull
  - Marketing/Merchandising Specialist – Mayra Duarte
  - Orientation & Electronic Resources – Diana LaTorre
  - Professional Development – Erin Drew
  - Publicity & Procedures – Kyle Watson
  - Quality of Life – Tony Cunningham
  - Social – Kara Harmatys, Sydney Blevins

- University Committees
  - Academic Council – Zack Terranova
  - Academic Technologies – Diana LaTorre
  - Ad-Hoc Funding Committee – Tony Cunningham
  - Energy & Environmental Issues – Hilary Davidson
  - Faculty Senate – Kevin Mueller
  - Graduate Council – Doug Rice, Kate Rueff
  - Library Committee – Zack Terranova
  - LaFortune Tenants – Kara Harmatys, Sydney Blevins
  - Professional Development TREC Committee – Erin Drew
  - Traffic Appeals – Tony Cunningham
  - University Healthcare – Ricky Klee, Lindsey Turnbull
  - Women Faculty & Students – Jade Avelis, Catherine Rastovski

- New Business
  - Commencement and DPAC Discussion – John Lubker
  - Center for Undergraduate Scholarly Engagement (CUSE) – Caroline Wilky
  - ISLA Travel Funding

- Old Business

- Adjournment
Minutes

January 24, 2013

OFFICERS: Kevin Mueller, Civil and Environmental Engineering (Co-Vice President); Kate Rueff, Physics (Acting President).

CHAIRS: Zack Terranova, Chemistry and Biochemistry (Academic Affairs); Lindsey Turnbull, Biological Science (Health Care); Hilary Davidson, Sociology (External Affairs); Erin Drew, English (Professional Development); Kyle Watson, Chemistry and Biochemistry (Publicities and Procedures); Tony Cunningham, Psychology (Quality of Life); Kara Harmatys, Chemistry and Biochemistry (Social); Sydney Blevins, Chemistry and Biochemistry (Social).

UNIVERSITY COMMITTEES: Zack Terranova (Academic Council and Library Committee); Kevin Mueller (Faculty Senate); Doug Rice (Graduate Council); Kate Rueff (Graduate Council); Kara Harmatys (LAFO Tenant Committee); Sydney Blevins (LAFO Tenant Committee); Erin Drew (Professional Development); Tony Cunningham (Traffic Appeals); Lindsey Turnbull (University Healthcare Committee); Hilary Davidson (Energy and Environmental Issues); Jade Avelis (Women Faculty and Students); Catherine Rastovski (Women Faculty and Students).

DEPARTMENT REPRESENTATIVES PRESENT: Amy Buchmann (Applied and Computational Math and Statistics); Kelsie Hoke (Architecture); Katherine Torvinen, (Architecture); Amanda Joseph (Art, Art History & Design); Quintin Sheridan (Chemical and Biomolecular Engineering); Steven Marczak (Chemical and Biomolecular Engineering); Doug Hines (Chemistry and Biochemistry); Ann Dolman (Civil and Environmental Engineering and earth Sciences); Mingming Cai (Electrical Engineering); Garrett Seelinger (English); Bry Martin (History); Hannah Zdansky (Literature Program PhD); Kathleen Ansaldi (Mathematics); Doug Smith (Mathematics); Brandon Cook (Medieval Studies); Patrick Gamez (Philosophy); Fengqiao Luo (Physics); Edward Lamere (Physics); Jeremy Castle (Political Science); Enmanuelle Pardilla-Delgado (Psychology); Lori Petersen (Psychology); Mario Antonio CossioOlavide (Romance Language and Literature); Jade Avelis (Sociology).

FISCHER O’HARE GRACE RESIDENCE – INTERNATIONAL STUDENT SERVICES AND ACTIVITIES – UNIVERSITY VILLAGE RESIDENCE: Peter Campbell (University Village).

1. Kate Rueff, Acting President, called the meeting to order at 6:33 PM.
2. Kate Rueff, Acting President, called for any additions or changes to the meeting minutes from December 6, 2012.
3. Jeremy Castle, Political Science, moved to approve the minutes from December 6, 2012.
5. Kate Rueff, Acting President, proceeded with the voting and the motion passed unanimously.

6. Kate Rueff, Acting President, proceeded to executive committee reports:
   a. Doug Rice, President, absent, but report stands.
   b. Kate Rueff, Acting President, stated her report stands.
      i. Kate asked if anyone got an email about restructuring the graduate school.
      ii. Most reps replied in the negative.
      iii. Kate asked if it was sent to everyone.
      iv. John Lubker, Associate Dean of Students, replied in the affirmative.
      v. Kate said that the money for graduate student stipends would now be given to the college for dispersal as opposed to the graduate school dispersing the money.
      vi. Jeremy Castle, Political Science, asked if there is any chance that people who are on a fellowship will be affected.
      vii. Kate said that whatever is already given will not be affected. The fellowships will be sent to the individual colleges now too. She stated that the committee would send out the report to the representatives. The reason that this altered dispersal is done so that the fellowships can be more appropriately doled out. Kate also said that these changes would take affect for the entering class of 2015. Further, Kate said that there will be an Associate Provost who will have the title of Dean of the Graduate School, but they will be housed in the Provost’s office.
   c. Kevin Mueller, Co-Vice President, stated his report stands.

7. Kate Rueff, Acting President, introduced John Lubker, Associate Dean of Students.
   a. He said that the explanation of what the parenting fund is that was given at the last meeting seemed poor in retrospect. He stated the program is supposed to be facilitated through the DGSs. However, he stated any student could go directly to him to get access rather than go through the DGSs.

8. Hilary Davidson, External Affairs, introduced her speaker, Jennifer Knapp Beudert, from the Robinson Community Center. She stated that Notre Dame is opening another community center on the west side of the city and the facilitators are at the point where we are ready to begin programs. However, she said that they need volunteers to staff the programs. She stated that hopefully, around 20 students from the university would volunteer. She stated that they want people to tutor and offer enrichment hours, typically from 3-5pm Monday through Friday. She said that the new center is located on Washington Street and that this is a good opportunity to make a difference in the community. If anyone is interested, please contact Hilary or Jennifer ((574) 631-8759, rclc@nd.edu). A flier was also passed out.
   a. Amanda Joseph, Art, Art History & Design, asked if there were any weekend activities needed.
   b. Jennifer Knapp Beudert, Robinson Community Center, said that there are art opportunities.
   c. Jeremy Castle, Political Science, asked what type of tutors the center is looking for.
   d. Jennifer said that the center needs literacy tutors. Further, the center can provide the lesson plans. She explained that the center wants people to come and share time with the kids and help instill a passion for reading.
e. Steven Marczak, *Chemical and Biomolecular Engineering*, inquired about the times needed again.
f. Jennifer said that they are taking what we can get; however, the center wants volunteers to make a solid commitment.
g. Patrick Gamez, *Philosophy*, asked if the reps could get a PDF of the flier for their departments.
h. Kate Rueff, *Acting President*, said that the GSU could get the information and distribute it.

9. Kate Rueff, *Acting President*, proceeded to Committee reports:
   b. Hilary Davidson, *External Affairs*, stated that her report stands.
      i. Kelsie Hoke, *Architecture*, asked if there was any additional news about a demonstration.
      ii. Hilary said that there hasn’t been any interest from the Village and there isn’t a point in proceeding without the support of the Village. She said that the committee needs to see if the needs of the Village are met, and if they are not, then the Committee can pursue it.
      iii. Kate Rueff, *Acting President*, asked for a clarification on the matter discussed.
      iv. Hilary said that there is a road being built about 50 yards away from the Village and there are a lot of young children there. Further, she said that there is concern about safety of the children and pedestrians in general. She stated that representatives from the Village have spoken with the right authorities to discuss their concerns.
      v. Nathan, *Art*, asked if the committee has talked to the Village.
      vi. Hilary was directed to Peter Campbell, *University Village*.
      vii. Peter Campbell, *University Village*, said that the committee needs to talk to the rector to make sure that this is something that the Village wants to do. He said that the residents of the Village don’t want to push the concessions already given.
      viii. Erin Drew, *Professional Development*, stated that the graduate student appreciation week might not be a good event for a protest. She said that it might be a good opportunity to draw attention to this particular issue, but a protest might not be appropriate for this event. She suggested that it might be an opportunity to right a long editorial piece in the Observer written by the GSU as a whole.
   ix. Hilary said that opening conversation about this is what the committee wants and that might be a good idea. She agreed that the appreciation week might not be a good time to have a protest.
   x. Peter Campbell said that at a number of the public meetings, people from the university have said that the lives of the buildings are at an end. He said that the concern from his part is that the university said that it is interested in replacing the housing all together in the next 3-5 years. Finally, he said that if there is an editorial, perhaps the GSU needs to address these comments and try to keep the momentum going.
   xi. Lindsey Turnbull, *Health Care*, said that there was a recent article in the observer and perhaps a response piece to that article would be appropriate.
xii. Kate Rueff, *Acting President*, said that the article from the GSU as a whole would need to be voted upon.

xiii. Hilary said that the GSU needs to see what the Village opinion is.

xiv. Tony Cunningham, *Quality of Life*, said that there is movement on the housing committee to try and get new graduate family housing.

xv. Peter Campbell responded that the committees are deciding if graduate student housing is a priority for the next capital campaign.

xvi. Garrett Seelinger, *English*, suggested that the GSU come up with one line quote to support this and then an individual can then write a piece and quote the GSU.

xvii. Kyle Watson, *Publicity and Procedures*, said that such a statement from the GSU is in the minutes and can be quoted directly.


11. Kate proceeded to the rest of the committee reports.


i. They stated that the health insurance committee met this morning. There are a few things left to discuss and there will be a survey sent out to get feedback about the cessions that need to be made.

ii. Ricky Klee said that the university is looking at what the cost will be to cover underinsured and uninsured people. The committee will be hearing about that soon. Further, he stated that another positive is that the referral process is being redone. Also, the committee is looking to see if coverage per semester can be offered. Also, prescriptions will no longer need to be reapproved every 30 days. The $100 deductible at the wellness center was an accident. Those will be refunded. Dental will not be offered next year. The committee is trying to think about what the replacement might be. There will be options on the survey. The cost will go up about 5%, $2150 next year as opposed to $1886. If we want to increase the limit on healthcare costs, we will need to discuss that. The trustees will discuss what the subsidy will be next year.

iii. Katherine Torvinen, *Architecture*, said that a friend called the health center and was told that they only give shots to undergraduate students.

iv. Lindsey Turnbull, *Health Care*, said that they would give flu shots to graduate students as well. Further, the health center will order one for people who are considered at risk and if there are any flu shots remaining after the people who are at risk, then the leftovers are given on a first-come-first-serve basis and are free. She stated that if students can’t make it to the drive, they could call ahead and make an appointment to get the shot. Also, she stated that students could go off campus to get a flu shot and submit a claim to the insurance for reimbursement. Finally, anyone who is a community member has access to the leftovers on a first-come-first-serve basis.

v. Kate Rueff, *Acting President*, said that for future reference, get the contact information of the person that they talked to at the health center.

vi. Zack Terranova, *Academic Affairs*, asked how the health insurance would be taken care of with the restructuring of the graduate school.

vii. Kate Rueff, *Acting President*, said that the graduate school would still take care of it as graduate students are technically employed by the
graduate school. Further, she said that based on crude math, the cost to students after subsidy will be about $600.

viii. Lindsey Turnbull, Health Care, said that the university is going to try and keep the same subsidy or more.

ix. Ricky Klee, Health Care, said that master’s students don’t get that subsidy.

dx. Jade Avelis, Sociology, said that she has the cost of her health insurance taken out of her stipend every month.

xi. Kyle Watson, Publicity and Procedures, said that he used to have both his and his spouse’s premium taken out of his stipend, but that was not allowed this year.

xii. Jade Avelis, Sociology, said that the semester by semester enrollment will help people who might not have subsidies certain semesters.

xiii. Lindsey Turnbull, Health Care, said that any outside insurance is going to be even more expensive than the plans offered by the university.

xiv. Mimi Beck, Director of Graduate Student Life, said that the semester-by-semester enrollment would only be available for those graduating in December.

xv. Kate Rueff, Acting President, asked what would happen if someone didn’t take insurance.

xvi. Ricky Klee, Health Care, said that you cannot enroll at the university if you don’t have insurance. He said that for the general community, a person would pay a 1% gross income penalty for not having insurance. Further, the Affordable Health Care Act does not cover international students.

xvii. Lindsey Turnbull, Health Care, said that the university won’t split the group of international students and dependents from the general student body in terms of insurance offered because it is such a small percentage of the total graduate student population.

b. Mayra Duarte, Marketing and Merchandising, absent.

c. Diana LaTorre, Orientation and Electronic Resources, report stands.

d. Erin Drew, Professional Development, stated that her report stands.

i. She also said that for graduate student appreciation week, there would be another graduate student professional picture event. This will be the week of February 18th. There will be sign-ups.

e. Kyle Watson, Publicity and Procedures, stated that his report stands.

f. Tony Cunningham, Quality of Life, stated that his report stands.

i. Over break, there was a special request from a graduate student. The request asked if there were any resources on campus for spouses of graduate students to talk about the time commitment of graduate school and how it affects home life. He said that his research he did revealed that there was nothing offered like this.

ii. Peter Campbell, University Village, said that his wife and he moved to the village and this helped. It is very informal.

iii. Kyle Watson, Publicity and Procedures, said that if there is a spouse who is insured, but not a student, they cannot go to the counseling center.

iv. Erin Drew, Professional Development, said that if someone is struggling, they should talk to the counseling center. They can talk to the counseling
center about seeing someone off campus. She also suggested that the orientation chair might be able to set something up like this during orientation.

v. Peter Campbell, University Village, said that these things might be worse in the winter.

vi. Tony Cunningham, Quality of Life, said that there could be a monthly get together.

vii. Tony also said that the LGBTQ subcommittee is still planning the comedy coffee hour in coordination with the graduate student appreciation week. It is a formal event for LGBTQ and allies. The entire week is open so the date is not hammered down yet. The GRPR hour is having some traffic issues. The hour will be on the first floor on a table where people will actually see it. They can also have resources available. There can be a small stack of flyers. A calendar of events can also be put there.

viii. Erin Drew, Professional Development, said this is a good idea and maybe there is money available to offer coffee.

ix. Kyle Watson, Publicity and Procedures, said that his committee also has money for coffee.

x. Kate Rueff, Acting President, said that there is free coffee in the GSU office every day until 2PM.

xi. Brandon Cook, Medieval Studies, asked where the GSU office is.

xii. Kate Rueff, Acting President, said that it is in 217 LaFortune.

xiii. Tony Cunningham, Quality of Life, also said that the housing committee is working on a page to list off campus housing opportunities for graduate students.

xiv. Kyle Watson, Publicity and Procedures, said that he is checking and listing the request as they are received.

xv. Hilary Davidson, External Affairs, asked if there was an opportunity to look for roommates.

xvi. Kyle Watson said that there is a listing like that now on the page.

g. Sydney Blevins and Kara Harmatys, Social, stated that their report stands.

i. Tiempo Libre is now free because the graduate dean bought the tickets. The Grad School also offered free tickets to Parsons Dance.

ii. Shrek the Musical tickets are available now.

iii. In the report, the museum tour is actually Feb 27th, not the 7th. Students can bring family and friends. They would like art representatives to help out.

iv. Bry Martin, History, said that the Tiempo Libre tickets are sold out.

12. Kate Rueff, Acting President, proceeded to University Committees:

a. Zack Terranova, Academic Council, stated that his report stands.

b. Diana LaTorre, Academic Technologies, report stands.

c. Tony Cunningham, Ad-Hoc Funding Committee, stated that his report stands.

d. Hilary Davidson, Energy and Environmental Issues, stated that her report stands.

e. Kate Rueff, Faculty Senate, stated that her report stands.

f. Kate Rueff, Graduate Council, stated that her report stands.

g. Zack Terranova, Library Committee, stated that his report stands

h. Kara Harmatys and Sydney Blevins, LaFortune Tenants, stated that their report stands.
i. Erin Drew, *TREC*, stated that her report stands
j. Tony Cunningham, *Traffic Appeals*, stated report stands
   i. The tickets for parking in the snow removal spots and on football weekends cannot be waived.
   ii. Brandon Cook, *Medieval Studies*, asked where the snow removal spots are.
   iii. Kate Rueff, *Acting President*, said that they are clearly marked.
k. Lindsey Turnbull, *Healthcare*, stated that the report stands.
l. Jade Avelis and Catherine Rastovski, *Women Faculty and Students*, stated that their report stands.

13. Kate Rueff, *Acting President*, called for new business:
a. There was no new business brought to attention.

14. Kate Rueff, *Acting President*, called for old business:
a. Kate Rueff, *Acting President*, introduced the revised itemized budget. The budget is corrected and will need to be approved twice.
b. Lindsey Turnbull said that the budget for health care on the new budget and the budget for the previous year is drastically different and asked if this was an issue.
c. Kevin Mueller, *Co-Vice President*, said that there was a fair that was in the budget before but it was removed because it wasn’t effective.
d. Ricky Klee asked about the raise on the executive committee. He said that ideally the GSU wants to impart a sense of volunteering, but the lack of money might not allow masters students or married students to participate.
e. Kate Rueff, *Acting President*, said that someone needs to bring a specific number to a vote.
h. Kate Rueff, *Acting President*, proceeded to vote and the motion passed.

15. Kate Rueff, *Acting President*, introduced Mimi Beck, *Director of Graduate Student Life*.

16. Mimi Beck, *Director of Graduate Student Life*, said that as part of the graduate student appreciation week, the GSU is doing a blood drive, and the social committee is doing a trivia night. There will be free doughnuts and coffee given out in the parking lots. There will be free t-shirts with a graduate student ID on the Monday of the graduate appreciation week. We are looking at doing half-price lunches at the dining halls.
a. Tony Cunningham, *Quality of Life*, asked about a +1 for spouses to the dining halls.
b. Mimi said that she will look into that.
c. Kate Rueff, *Acting President*, asked if there are any administrators coming to hang out with the grad students to see what it is like.
d. Mimi said that there were invitations.
e. Kelsie Hoke, *Architecture*, suggested that paper surveys can be handed out during this time to inquire about what sorts of things graduate students need.
f. Mimi said that the week is going to try and target advertising specific things like the GSU symposium, and the comprehensive graduate student life survey.

17. Patrick Gamez, *Philosophy*, stated that the Philosophy department is having a conference on contemporary French thought. He will send out an email to the departments to get more information out.


20. Kate Rueff, *Acting President*, proceeds to vote. Motion passes unopposed.
21. Meeting adjourned at 8:09 PM.

Minutes Submitted by Kyle Watson
Executive Committee Report
February 2013
Submitted by Doug Rice, Kevin Mueller and Kate Rueff

Faculty Senate
The Faculty Senate met on February 5th and there were no major issues discussed that pertained to graduate students. The discussion of a health care resolution from the GSU proposed in the fall was put on hold as the Health Care Chairs are currently in discussions with Aetna working out the future policies. Until there is more concrete evidence of what the policies will look like for the future, the Faculty Senate resolution will be withheld from discussion to allow for more substantial justifications and need for it to be voted on.

Graduate Council
The Graduate Council met on January 30th and discussed the recommendations of the Roche Committee's report to dissolve the Council. Additionally, the council discussed the upcoming Graduate Student Appreciation Week, the Graduate Student Life Awards, Double-counting of Undergraduate and Graduate Credits, and the Report of the Committee on Professional Master's Programs at Notre Dame. One major change discussed was the approval of the change to 'Masters of Science In Interdisciplinary Mathematics' as the new title of future master's degree obtained in ACMS (applied Mathematics).

Conference Presentation Grant
The year is winding down fast for CPG applications with May 1 being the last deadline for this year (conferences starting in June). We will start accepting applications for next year's program soon. This will be communicated via email in our weekly listserv. Since early applicants get first access to the funds set aside for future months, the amount of money left is quickly disappearing. If you are intending to apply for funding through the CPG and have everything together for the application, please do so earlier then later or we may have to decline your application simply based on a lack of funds.

It has also been brought to our attention that ISLA funding is now folded into the graduate school funds. The main change that will happen is that funding from ISLA will also be subject to the external funding application rule for subsequent conferences. We are actively working with the graduate school to understand why this change occurred and how it will affect graduate students in Arts and Letters.

Committee on Sexual Assault Prevention
The committee is full for this year but due to the overwhelming response for volunteers we may look into forming a graduate student sub-committee next year. Please be on the lookout for more information over the summer.
Academic Affairs
February 2013
Submitted by Zack Terranova \texttt{zterrano@nd.edu}

Academic Council & Advanced Studies Committee
The Advanced Studies Committee met on January 21, 2013. Due to an overwhelming agenda, the complete Academic Council did not meet at that time. The Advanced Studies Committee met to discuss the Report by the Ad-hoc Committee of the Graduate School and discuss the dissolving of the Graduate Council and draft a comment to the Provost. In general, we agreed with the assessment of the report and requested the size of the Advanced Studies Committee to be increased in future years.

University Committee on Libraries
The University Committee on Libraries met on Thursday February 7, 2013 where we discussed the Strategic Plan for Hesburgh Libraries as well as a draft of Master Building Program Plan as composed by the Space Planning Committee. This report dictates our desires for the functional use of the space, especially as compared to other peer institutions, as well as the requirement that the library be operational during any type of renovation.

A complaint was issued regarding the library catalog computers stationed on each floor. The complaint was that these units are too slow and occasionally inaccessible. These computers are on a 5-year replacement program, and this is their last year in circulation. The library will be replacing these relatively soon.

Another complaint was raised about proper use of the Byzantine room, as undergraduate students were not properly respecting the space. To provide a solution the Library has drafted creative signs that politely remind proper etiquette and rules governing this space. These signs are meant to serve as a means for providing some reinforcement to the graduate students that are displeased when the space is misused.

Symposium
The Symposium budget was finalized and we graciously received additional sponsorship from the different colleges. The Symposium is scheduled for February 27, 2013.

We have a total of 32 presenters, 19 graduate and 13 postdoctoral fellows. All posters, programs, certificates, and judge forms have been completed. I have received assistance from Diana LaTorre, and welcome anyone else who can offer his or her help for the Symposium. Please contact me at \texttt{zterrano@nd.edu} if you are interested.
Notre Dame Center for Arts and Culture (NDCAC)
The new center that houses ND's downtown offices, a print studio, art gallery featuring Latino artists, and an educational center—is now open in the historic district of downtown South Bend. Currently, the NDCAC is looking for graduate student after-school tutors between 3 and 4pm Mondays-Thursdays and graduate students who can provide an hour of enrichment programming following tutoring (Shakespeare, science, architecture, you name it) for students in grades 1-6. The program will run through April 25 (Spring Breaks for ND and public schools will be off). For tutors, they are looking for a M/W, T/R, or M/T/W/R commitment for the sake of maintaining consistency with the students and fostering relationships between tutors and students. Commitments to the enrichment hour are more flexible.

CommUniversity Day
CommUniversity Day is an annual event sponsored by ND Student Government, the CSC, and Robinson Community Learning Center. It provides students an opportunity to work with our community in various projects both on and off campus. I am working with coordinators to plan the various projects, one of which will be designated for graduate students that will occur during CommUniversity Day.
Healthcare
February 2013
Submitted by Lindsey B. Turnbull & Richard Klee

Graduate Student Healthcare Survey
In lieu of sending out a graduate student healthcare survey, we have worked closely with Mimi Beck to incorporate questions into the Graduate Student Life Survey that was sent out to all graduate students on Sunday, February 24. The decision to forgo an independent health survey was made to prevent survey overload for students, encourage participation in the Graduate Student Life Survey, and obtain a larger number of respondents through the use of a single source of feedback.

University Committee on Student Health Insurance
The university committee to negotiate a new student insurance package met for the first time Thursday, January 24. No formal decisions or changes to the policy were made as the final mandates from the Affordable Healthcare Law had not been passed. The next meeting has not been scheduled.

Spring Graduate Student Blood Drive
The Spring Blood Drive is scheduled for Tuesday, March 26 from 10AM – 5PM in the LaFortune Ballroom. All students who donate blood will receive free T-shirts, and free Chipotle burritos.
Marketing and Merchandise Specialist
February 2013
Submitted by Mayra Duarte

Shrek the Musical
I designed a poster for Shrek The Musical to increase ticket sales.

Eddie and Ellen Comedy Hour
I also had the chance to design a poster for Eddie and Ellen Comedy Hour, as part of one of the events of Graduate Student Appreciation week.

GSU Charity Gala (in progress)
Currently I am working on a poster for the GSU Charity Gala this year.

Remember that you can submit poster requests for your events to Doug Rice at drice1@nd.edu.
Orientation and Resources
February 2013
Submitted by Diana La Torre

Orientation and Electronic Resources Chair
The University Council for Academic Technologies is still working out the licensing for
adobe products. A formal letter will be sent out to all university students, faculty, and staff
once they have made decisions on which adobe programs the university will license.

Additionally, concerns from graduate students were brought up regarding the email
termination after graduation. Currently, those that graduate have a two month period
where their email is left open, after which that email account is closed and they are given
alumni email accounts. I brought this up to the council, this seems to be a problem that has
come up previously and is under debate. Currently, a student can formally request that
their email account remain open for an extended time period, up to a year, before it is
eliminated, this is done frequently for the law school, thus it would not be a problem to
have this done on an individual basis. For a school wide basis, the council is debating if
maybe it would be best to maintain the same email account after alumni status, and not
establish or make an alumni account. We are still under discussion and the council is
talking to the different departments that deal with this issue to see the options. I will have
more news after our March meeting

Please feel free to contact me with other issues pertaining to resources diatorre@nd.edu.
Professional Development
February 2013
Submitted by Erin Drew

TREC Committee
TREC met on February 4th to plan for the February 6th Interview Dos and Don’ts panel, the February 20th Graduate Student Appreciation Week Photo Day, and the February 25th TREC Mock Interview Day. TREC will meet again in March to discuss possible involvement with an NSF professional development grant opportunity and initiatives for the summer/fall.

Recent TREC-sponsored events
TREC sponsored two Interview Dos and Don’ts lunch panels with Ann Moran of the Career Center on February 6th and February 7th. Originally scheduled only for the 6th, the panel proved so popular that we had to split it up over two days! Seventy-nine students registered for the panel; 51 attended. Evaluations of the event were overwhelmingly positive. We would strongly recommend that TREC plan to repeat this event this time next year, and consider offering it in the fall as well.

On February 20th, TREC sponsored the Graduate Student Photo Day in conjunction with student life’s Grad Student Appreciation Week. The event offered about 50 students a 5-minute professional photo session with Heather Gollatz-Dukeman [hkgollatz@duke@hotmail.com]. The event was half-full even before it was explicitly advertised (we surmise that students found it via the Appreciation Week calendar prior to the first marketing email going out). We received multiple emails expressing interest in the event after registration was closed. TREC should plan to offer this event at least once per year, as it is extremely popular and relatively inexpensive. In addition, Heather received rave reviews for her work and for her positive attitude, and her rates are quite reasonable. We highly recommend her for any future GSU photography needs.

Upcoming TREC-sponsored Events
The Mock Interview Day will take place Monday, February 25. (As of writing, this event has not yet taken place.) Twenty students have registered for 20-minute mock interviews with professionals from academia, the private sector, the non-profit sector, and university administration. Representatives from Notre Dame, Innovation Park, Deloitte Consulting, the YMCA of Michiana and the Junior League of South Bend have volunteered to interview students.

The next Grad School Game Plan will take place on March 7th, time and location TBD. The topic will be “Communication.”
Publicity and Procedures
February 2013
Submitted by Kyle D. Watson

Website
The webpage for listing housing for graduate students has taken off nicely. We have had 7 listings this month and one was requested to be taken down as the vacancy was filled. I am continuing to check the submission survey every week for additional submissions. If you have any suggestions about the webpage, please let me know at kwatson2@nd.edu.

Newsletter
Based on conversations with the executive board, the newsletter will now be sent on Tuesdays. This should help alleviate some of the problems associated with graduate students getting too many emails from every office on Mondays. Hopefully, this will cut down on the number of times the email is deleted right away. The last newsletter was sent on 19 February 2013. It was opened by 37% of the recipients (866 students). Overall, the newsletter is sent out to 2363 students. If there are any events that you would like to include in the newsletter, please get them to me by the end of Friday for the upcoming Monday newsletter. If you have any suggestions on how the newsletter could be improved, please let me know.

Facebook & Twitter
As of 25 February 2013, there are 308 people who “like” and follow the GSU Facebook page. If you have any events you would like posted on the Facebook page, let me know. I am also open to suggestions for how to improve the page.

The Twitter page has 64 followers.
Quality of Life
February 2013
Submitted by Tony Cunningham

LGBTQ Subcommittee (10 members)
Hosted the LGBTQ Ellen and Eddie Coffee Hour on 2/19 as part of Graduate Appreciation Week! Overall it was a great success. There were approximately 40 people in attendance and received sign-ups for a Graduate LGBTQ listserv and to help with Graduate Ally Training. A room has already been reserved for the Ally Training 4/18/2013 in the Notre Dame Room of LaFortune from 6:30-8:30pm.

Graduate Resource and Problem Resolution (GRPR) Hour (7 members)
The new format has commenced. GRPR HOUR WILL NOW BE IN THE ELEVATOR LOBBY OF LAFORTUNE EVERY WEDNESDAY FROM 4:30-5:30PM. FREE COFFEE will be provided and a new email address has been created for students to submit problems and concerns while remaining otherwise anonymous if desired [nd.grpr@gmail.com]. To submit an event to be advertised at GRPR Hour, please send an email with a flier to epardill@nd.edu by Tuesday afternoon.

Housing Subcommittee (6 members)
Kelsie Hoke [khoke1@nd.edu] has offered to help out with the housing battle. Any ideas, concerns, questions or complaints can be directed toward her (and cc: acunnin1@nd.edu).

Du Lac subcommittee (7 members)
Next du Lac subcommittee meeting will be 3/1/2013. If you are interested in helping out with this committee please contact [acunnin1@nd.edu].

Parking Committee
I FINALLY received a request to meet from the parking committee. I was asked to give my availability for two days, and after doing so they picked a completely different day in which I was not available without asking what my schedule was so I could not attend the meeting. I had protested a ticket prior to this and have yet to hear back a response to that ticket.

Graduate School Ambassador Subcommittee (3 members)
STILL NEEDS ADDITIONAL VOLUNTEERS. Members would just be asked to visit departments and give their story of what it is like to be a graduate student at Notre Dame. No special stories or extravagant preparation needed. PLEASE contact [acunnin1@nd.edu] if you are interested!
Social Report
February 2013
Submitted by Kara Harmatys and Sydney Blevins

SPRING EVENTS 2013

SNITE MUSEUM OF ART TOUR - Wednesday, February 27th (6:00 to 8:00 PM)
Enjoy an evening at the Snite Museum of Art with fellow graduate students. Connect with your museum and colleagues by exploring the galleries. Complimentary light appetizers/drink refreshments will be provided. All members of the graduate student community are invited to attend. Sketching materials and other hands-on materials with which to explore great works of art will be available for use.

SOUTHWEST MICHIGAN WINERY TOUR - Sunday, March 24th (11:15 AM to 6:30 PM)
A charter bus will pick up students (max capacity 24 students) on campus from the library circle and transport them to three different wineries in the SW Michigan area. These wineries include Lemon Creek, Round Barn, and Hickory Creek. A boxed lunch will be provided for all attendees. Students will be dropped off early evening at the library circle. Bus ride and lunch are included in the cost. Tickets are $12.00 and will go on sale March 4th at the LaFortune Box Office. Limit of two tickets per ID. Waivers will be available at the Box Office.

EASTER BRUNCH - Sunday, March 31st (11:00 AM to 3:00 PM)
The GSU will purchase 450 tickets for the annual Easter Brunch at the South Dining Hall. Tickets are $5.00 and will go on sale at the La Fortune box office beginning March 4th. Limit of two tickets per ID.

ANNUAL CHARITY GALA - Saturday, April 13th (7:00 to 11:00 PM)
A deposit was made at the Century Center downtown. A Disc jockey has been confirmed through R & S Entertainment. Half of the ticket sales will be donated to Saint Margaret’s House [HTTP://WWW.STMARGARETSHOUSE.ORG] along with the monetary proceeds from the raffle. A general formal theme has been decided and formal attire is suggested. A Kindle Fire has been purchased as the grand prize. Other gift card prizes will be purchased closer to the date of the event. We are actively asking local businesses for donations in the form of money or gift cards to be raffled off. We are finalizing the dinner menu. Tickets go on sale March 4th at the LaFortune Box Office for $20 through April 12th and for $25 the day of the event at the door. Waivers will be available at the Box Office.
**WICKED** - Saturday, May 11\(^{\text{th}}\) (8:00 PM)
GSU purchased 60 tickets ($68 each) and will sell them for $35 each at the LaFortune Box Office with a limit of two tickets per ID. Tickets go on sale Wednesday, February 27\(^{\text{th}}\). Waivers will be available at the Box Office.
The Women Faculty and Students Committee met on Feb. 13, 2013 from 1-2:30pm. After reviewing the previous meetings minutes, several issues relating to the desire to have a more active mentoring program on campus for women faculty and students were discussed.

Stephanie Lyons, President of the Association for Women in Science, Notre Dame Chapter (AWIS-ND), was invited to discuss the efforts of AWIS-ND in providing mentoring opportunities for female graduate students in the School of Science. She also mentioned the national mentoring program run by AWIS.

Ann Moran of the Career Center discussed where one could go to be connected with a mentor. The link was buried 4 or 5 pages down on the website and was generally agreed to be an ineffective way to promote mentoring. It was stated that the program was not highly utilized.

The article recently published by Jo Handelsman of Yale showing women are perceived as “less capable” by both men and women in academia was discussed at length, including a discussion of how perception affects hiring and tenure at Notre Dame.

Other members of the committee brought up that many women don’t succeed at Notre Dame because of feelings of isolation and marginalization. This was connected to several studies by various committees at Notre Dame. It was decided that having concrete data would be very beneficial when presenting this information to the university administration. Members of the Committee with access to data agreed to quantify as many of the committee’s findings as possible.

A more in depth discussion of mentoring was deferred to the next meeting.

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1 Corinne A. Moss-Racusin, John F. Dovidio, Victoria L. Brescoll, Mark J. Graham, and Jo Handelsman, Science faculty’s subtle gender biases favor male students, PNAS 2012 109 (41) 16474-16479; published ahead of print September 17, 2012, doi:10.1073/pnas.1211286109
ISLA Travel Funding

ISLA has relinquished its travel grant decision making to the graduate school, through the graduate school’s GSPDA. Applications for ISLA travel grant funding are to be sent through the GSPDA (http://graduateschool.nd.edu/professional_development/professional_development-award-application/). The GSPDA website has been updated to reflect this change and note that the 8 March deadline for ISLA travel funding holds for 2012-2013 only. Beginning in academic year 2013-2014, the ISLA deadlines will be merged with the GSPDA deadlines.

It appears that the ISLA funds will be rolled into the GSPDA monies. Two applications to the GSPDA can be made in an academic year, contingent on an application for external funding (note that external travel funding does not count). However, the probability of two GSPDA awards in a single year is low. Graduate students previously eligible to apply for ISLA travel funds should keep the new policy in mind when making decisions about attending conferences, both in the number and cost.

The GSU CPG Approval committee is aware of the change in policy and will take it into account regarding future funding decisions. If other Notre Dame non-graduate school travel funding sources (e.g., Nanovic, Kellogg) change their policies please alert the executive committee so that the GSU CPG Approval committee can be notified.