Minutes

September 27, 2012

OFFICERS: Doug Rice, Chemistry and Biochemistry (GSU President); Kevin Mueller, Civil and Environmental Engineering (Co-Vice President); Kate Rueff, Physics (GSU Co-Vice President).

CHAIRS: Zack Terranova, Chemistry and Biochemistry (Academic Affairs); Lindsey Turnbull, Biological Science (Health Care); Hilary Davidson, Sociology (External Affairs); Mayra Duarte, Art, Art History & Design (Marketing and Merchandising); Diana LaTorre, Biological Sciences (Orientation/Electronic Resources); Erin Drew, English (Professional Development); Kyle Watson, Chemistry and Biochemistry (Publicities and Procedures); Tony Cunningham, Psychology (Quality of Life); Kara Harmatys, Chemistry and Biochemistry (Social); Sydney Blevins, Chemistry and Biochemistry (Social).

UNIVERSITY COMMITTEES: Zack Terranova (Academic Council and Library Committee); Diana Latorre (Academic Technologies); Kevin Mueller (Faculty Senate); Doug Rice (Graduate Council); Kate Rueff (Graduate Council); Kara Harmatys (LAFO Tenant Committee); Sydney Blevins (LAFO Tenant Committee); Erin Drew (Professional Development); Tony Cunningham (Traffic Appeals); Lindsey Turnbull (University Healthcare Committee); Kyle Beam (Energy and Environmental Issues); Jade Avelis (Women Faculty and Students); Catherine Rastovski (Women Faculty and Students).

DEPARTMENT REPRESENTATIVES PRESENT: Temistocle Grenga (Aerospace and Mechanical Engineering); Amy Buchmann (Applied and Computational Mathematics and Statistics); Kelsie Hoke (Architecture); Katherine Torvinen (Architecture); Justin Barfield (Art, Art History and Design); Amanda Joseph (Art, Art History and Design); Ericka Kistner (Biological Sciences); Quintin Sheridan (Chemical and Biomolecular Engineering); Steven Marczak (Chemical and Biomolecular Engineering); Doug Hines (Chemistry and Biochemistry); Kristi Pellegrini (Civil and Environmental Engineering and Earth Sciences); Clare Brogan (Classics); Eva Van Leemput (Economics); Peng Li (Electrical Engineering); Erin Drew (English); Mackenzie Dome (Global Health Program); Colleen McKenna (Global Health Program); Bry Martin (History); Hannah Zdansky (Literature Program PhD); Kathleen Ansaldi (Mathematics); Doug Smith (Mathematics); Brandon Cook (Medieval Institute); Megan Welton (Medieval Institute); Patrick Gamez (Philosophy); Kyle Beam (Political Science); Jeremy Castle (Political Science); Emmanuelle Pardilla-Delgado (Psychology); Lori Petersen (Psychology); Mario Antonio CossioOlavide (Romance Language and Literature); Jade Avelis (Sociology); Sarah Schreiber (Theology PhD); Lorraine Cuddeback (Theology PhD).

FISCHER O’HARE GRACE RESIDENCE – INTERNATIONAL STUDENT SERVICES AND ACTIVITIES – UNIVERSITY VILLAGE RESIDENCE: Peter Campbell (University Village).

1. Doug Rice, President, called the meeting to order at 6:38 PM.
2. Doug Rice announced all future meetings will be in LaFortune Ballroom as scheduled.
3. Jade Avails, Sociology, moved to approve the minutes from April 12, 2012.
5. Doug Rice proceeded with the voting and the motion passed unanimously.
6. Doug Rice introduced himself.
7. Kevin Mueller, Co-Vice President, introduced himself.
8. Kate Rueff, Co-Vice President, introduced herself.
9. Mimi Beck, Graduate Student Life Program Director, introduced herself. She commented on her grad life weekly newsletter to be sent out each Monday.
10. John Lubker, Associate Dean of Students, introduced himself.
11. Peggy Hnatusko, GSU Advisor, introduced herself.
12. Doug Rice mentioned Donna Frahn is the Administrative Assistant to the GSU.
13. Doug Rice discussed duties of the representatives including, being a voice for the departments. Further, please bring any concerns to the meetings. Also, if a representative cannot come to the meetings, please send a replacement and let the executive board know 24 hours in advance. Quorum must be met to vote on any resolutions so attendance is very important. If you would like to write a resolution or need help, you can email the executive board.
14. Doug Rice announced that all meetings will follow Robert’s Rules of Order.
15. Doug Rice proceeded to Committee Reports:
   a. Zack Terranova, Academic Affairs, introduced himself and mentioned that he also serves on the Academic Council Committee, which discusses relevant academic material. He announced that the committee is starting to think about the graduate school symposium.
   b. Hilary Davidson, External Affairs, introduced herself. She announced that the committee wants to facilitate the flow of information between the city of South Bend and the graduate students. She also stated that the committee also wants to be able to determine how graduate students can use their talents to help the city of South Bend. She is open to suggestions from anyone. The committee is starting to target the Robinson Center to help develop graduate student run activities. There is a program where local kids can learn about opportunities in college and what sort of majors there are and what to do after college.
   c. Lindsey Turnbull, Healthcare, introduced herself and mentioned that the committee’s job is to work to improve the health and wellness and access to healthcare for all graduate students. There will be a re-negotiation with Aetna about the healthcare plan. If you have any suggestions, please contact the committee chairs. She mentioned that the new wellness center is for spouses and dependents. The committee is hoping to put on a healthcare fair in the spring. Ricky Klee, Healthcare, has been working with the university with how to incorporate the catholic mission.
      i. Jeremy Castle, Political Science, mentioned that last week there were free flu shots, however, when he got there, there were no more shots. He asked if there are plans to get more.
      ii. Lindsey Turnbull, said she will look into that.
      iii. Nathan, History, said that there are faculty shots in October, and perhaps there can be something worked out.
      iv. Peng Li, Electrical Engineering, asked how students can know when to use the wellness center and not.
   v. Lindsey Turnbull, Healthcare, said that not all of the details are worked out. She said that if St Liam is not open, students can go to the wellness center for prescriptions, for example. However, if St. Liam’s hall is open, our insurance requires that everyone go there first. If no places are open at all, students are free to go to any hospital covered under the plan. She also stated that the Wellness Center is only for dependents, spouses, and faculty.
      vi. Kathleen Ansaldo, Mathematics, mentioned that when the pharmacy isn’t open, students can go to Walgreens, but have to pay out of pocket. She asked if this was still the case with the Wellness Center’s pharmacy.
      vii. Kate Rueff, Co-Vice President, mentioned that the pharmacy at the Wellness Center is disconnected from St. Liam’s. It is just like going to Walgreens so the out of pocket expense is the same.
viii. Zack Terranova, Academic Affairs, asked if there was any clarification about contraceptive care and the conflicts with the school’s Catholic stance.

ix. Kate Rueff, Co-Vice President, stated that as far as she is aware, students are only allowed to have contraceptive care if there is a medical reason. If it is not medically needed, the insurance will not cover.

x. Jade Avelis, Sociology, mentioned that there is a place called the Olive Street Health Center where you can get contraception on a sliding pay scale.

xi. Erin Drew, Professional Development, mentioned that on Wednesday, October 3rd at 5:00pm in Eck 3130 there will be a discussion about the University’s lawsuit against “Obamacare.”

d. Mayra Duarte, Marketing and Merchandising, introduced herself. She commented that the committee wants to work with the different chairs to strengthen the communication of the GSU.

i. Erin Drew, Professional Development, commented that the TV display in LaFortune can be used for advertisements. To advertise, go to saolcd@nd.edu with a PDF of the flyer to be posted.

e. Diana LaTorre, Orientation and Electronic Resources, introduced herself. She said that the committee ran an orientation fair in August followed by a prayer session.

i. Katherine Torvinen, Architecture, stated that the Architecture students didn’t get connected with orientation. She asked if there can be more effort to get the information to all the schools.

ii. Kevin Mueller, Co-Vice President, stated that Architecture is separate from the grad school, but is still under GSU because they pay an activity fee. Next year, the committee will try to work on making sure that all students hear the information. The committee will send out at least the information fair info to all graduate students.

iii. Kate Rueff, Co-Vice President, stated that there will be a program called “reorientation” later in the year where people who missed orientation or need more can meet and get what they need.

f. Erin Drew, Professional Development, introduced herself and passed out a handout containing the mission statement for the TREC committee. The TREC committee is made up of grad students who are interested in professional development. She discussed the cupcake event, and the professional development fair, which had representatives from around the campus to answer questions about what resources are available. She commented that there is an upcoming event on 10/11/12 titled “grad school game plan” about goal setting. She said that the location is now in the Notre Dame room in LaFortune. Finally, the committee is actively recruiting people for the TREC committee. The committee would like to get representatives from all over the graduate school.

g. Kyle Watson, Publicity and Procedures, introduced himself and stated that his report stands.

i. Erin Drew, Professional Development, stated that a contact at the Kaneb Center would like to see Kaneb Center events on the calendar and in the newsletter.

ii. Kyle Watson, Publicity and Procedures, stated that he will be sure to include those events on the calendar and in future publications.

h. Tony Cunningham, Quality of Life, introduced himself. He stated that the committee wants to accomplish a faith fair next month. They want to have a bunch of different institutions to come and give information about where students can practice different religions. Stated that the committee is hosting a “Graduate Problem Resolution Hour” (GRPR) hour once a week on Wednesday where people can come and ask literally any question about grad life. He asked that representatives please tell all people about it. Also, the committee is looking for graduate student ambassadors who can go to faculty meetings to relate how it is being a grad student and discuss if our needs are or are not being met. It is an opportunity to educate the different departments about what we want as graduate students. He stated that LGBTQ committee had an opportunity to participate with the undergrad ally training. The committee wants to have an ally
training specifically for graduate students in the Spring. If anyone is interested in helping with this, please let him know. Also, DuLac, the handbook with all regulations regarding student life on campus, has grad students lumped in with undergrads. The committee would like to take an approach to separate the from the undergrads. The committee wants to go through DuLac and see where we need to be separated from the undergrads and then prepare a report. It is a big project and we have support. If you are interested, please contact the chair. Further, the committee wants to continue addressing housing and insurance issues. They are hard to change, but the committee wants to keep the conversation going and find ways where they can help graduate students now. Finally, he stated that he is also in charge of traffic appeals, although there have been no submissions.

i. Kristi Pellegrini, Civil and Environmental Engineering and Earth Sciences, stated that there was a very catholic emphasis during the ally training and asked if there will be changes?

ii. Tony Cunningham, Quality of Life, said that there will be changes, but the training was very undergrad focused. The committee is hoping to look into broadening the scope.

iii. Kate Rueff, Co-Vice Chair, stated that the university will not do LGBTQ that is not catholic based. If that is what is desired, the committee will have to bring in their own people to help.

iv. Kelsie Hoke, Architecture, asked if the committee will keep a list of questions asked during the GRPR hour for future reference.

v. Tony Cunningham, Quality of Life, said that when the committee gets more than one, a list will be posted.

vi. Kelsie Hoke, Architecture, asked if the ambassadors have to be GSU representatives or if any student can do it.

vii. Tony Cunningham, Quality of Life, said that the ambassadors can be any student willing to help.

i. Sydney Blevins and Kara Harmatys, Social Co-Chairs, introduced themselves and said that the committee’s job is to plan social events for graduate students. They discussed the Hamlet Festival, the Silver Hawks baseball game, and the game watch for the Navy football game at Legends. Kara, Co-Social Chair, stated that the dog park outing did not have a very good showing. Perhaps the committee will do it again in the spring when it is warmer. Kara commented that Trivia night also did not have as good a turnout as expected. The committee did a survey to get ideas about future events. The committee is planning to do a wine tasting event in SW Michigan on 10/21/12. Further, upcoming events in the Spring will include: Shrek the Musical for 2/9/13, and Wicked for 5/11/12. It was also discussed that there will be a Compton Family Ice Center event in the future. Sydney, Co-Social Chair, commented that the committee is working on having a Halloween costume event on 10/28/12 at Corby’s. There will be a costume contest, and lots of decorations.

i. Kate Rueff, Co-Vice President, asked if the event was only for grad students

ii. Sydney, Social Co-Chair, said that there will be a section specifically for students but that the committee can’t keep other people from being in Corby’s

iii. Kristi Pellegrini, Civil and Environmental Engineering and Earth Science, commented that the dog park event needed all dogs to be registered in St. Joe County. There is a fee for registering and a fee for breaking the code.

iv. Sydney Blevins, Social Co-Chair, asked if the advertisements were seen and if people are hearing about the events.

v. Peter Campbell, University Village, asked if the skating events will also be for kids.

vi. Sydney Blevins, Social Co-Chair, responded in the affirmative.

vii. Lindsey Turnbull, Health Care Chair, asked if all events are open to spouses and families.
viii. Sydney Blevins, Social Co-Chair, responded in the affirmative.
ix. Kate Rueff, Co-Vice President, stated that some events require that you be 21.
x. Patrick Gamez, Philosophy, asked if the survey can be done later.
xi. Sydney Blevins, Social Co-Chair, stated that there will be an incentive where a
drawing for prizes will be done for all those who complete the survey.

16. Doug Rice, President, proceeded to the Executive Committee report.
a. Kevin Mueller, Co-Vice President, announced that every month the Conference Presentation
Grant (CPG) committee will have the same amount of funds. Now applicants need to provide a
budget and a personal statement about the experience. Under the new application system,
students can apply to the GSU and to the grad school for funding at the same time.
   i. Peter Campbell, University Village, requested that a short bullet-point summary of
the new system be sent out to students.
   ii. Kevin Mueller, Co-Vice President, said that this will be sent out.
   iii. Ericka Kistner, Biological Sciences, stated that the reviewers for the graduate school
give more preference to speaking engagements as opposed to giving a poster
presentation.
   iv. Kevin Muller, Co-Vice President, mentioned that the endowment has been growing
so there is more money now.
   v. Temistocle Grenga, Aerospace and Mechanical Engineering, mentioned that the
process is really long.
   vi. Kevin Mueller, Co-Vice President, stated that the committee didn’t want to redo
everything. They made the concession to have all the questions on the grad school
application so that students can apply to both at the same time.
   vii. Kristi Pellegrini, Civil and Environmental Engineering and Earth Sciences,
mentioned that there have been problems in the past where food is not covered.
   viii. Kevin Muller, Co-Vice President, stated that food will be covered.
   ix. Mayra Duarte, Marketing and Merchandising, commented that a friend doesn’t want
to apply because she is international and doesn’t want to get denied. Further, there is
a fear for not receiving funding.
   x. Kelsie Hoke, Architecture, asked if students in the Architecture program can apply.
   xi. Kevin Mueller, Co-Vice Chair, stated that the committee can’t deny a request
because you pay into the CPG fund.
b. Kate Rueff, Co-Vice President, stated that her report stands.
c. Doug Rice, President, discussed the committees he sits on. He mentioned the accreditation
committee that will meet later in the year. He also commented on the Grad Life committee that
meets biweekly to discuss concerns. The committee wants to look at the five dimensions of
wellness. The committee is looking to create grad life grants so that students can develop their
own events.
   i. Peng Li, Electrical Engineering, asked if there is a cap for clubs to apply for funding.
   ii. Doug Rice, President, stated that there is a discretionary fund for these requests,
however, there isn’t a structure to look at applications and approve as of now.
   iii. Kate Rueff, Co-Vice President, explained that a group can be a departmentally
recognized group where the department gives $100 and the GSU will give $200. This
option requires that a club constitution be drafted. Alternatively, an outside group can
request funding.

17. Kate Rueff, Co-Vice President, pointed out that in the future the chairs will not usually go through
their whole report. Rather, they will say that the report stands and then also discuss any modifications
or adjustments.

18. Patrick Gamez, Philosophy, asked if committees are open to any grad students.
19. Kevin Muller, **Co-Vice President** stated that any students can join and come to meetings.
20. Tony Cunningham, **Quality of Life**, mentioned that the committee would like the GPRP to be exclusively GSU members.
21. Doug Rice, **President**, stated that there was no old business and proceeded on to new business and introduced Mimi Beck, the Director of Graduate Student Life.
22. Mimi Beck, **Director of Graduate Student Life**, introduced herself. She discussed the new graduate life grant. Any graduate student can apply. It is for a group of people to build community for the graduate students. The idea is to put creative power in the hands of the students. The application will be available 10/1/12 and are due 11/15/12. There will be an info session 11/1/12. The hope is that these funds will be able to build a great sense of community among the graduate students. She went on to discuss “reorientation.” The goal of this program is to supplement the orientation in August. She wants to offer another opportunity to learn about key resources for graduate students. This will be the Wednesday of Fall Break. The central event is lunch with subject librarians. They will have two different breakout sessions where students can pick to attend two of four available presentations, each dealing with one of the 5 pillars of wellness. For example, the emotional wellness presentation “If I knew then what I know now” will have experienced graduate students on hand to talk about issues that they faced when they were first starting. If you are a third year or more and are interested on sitting on that panel, speak to Mimi.
   a. Justin Barfield, **Art, Art History and Design**, asked if there is a cap for an individual proposal with the graduate life grants
   b. Mimi Beck, **Director of Graduate Student Life**, said that the caps are $2000 for one year or $3000 over two years to accommodate two events.
23. Doug Rice, **President**, talked about the GSU concession stand during the Pittsburg football game. Volunteers are needed. Proceeds will go to charity to be decided at the next GSU meeting.
   a. Kevin Mueller, **Co-Vice President**, mentioned that students can get free food from the GSU concession stand with their student IDs.
24. Tony Cunningham, **Quality of Life**, motioned to adjourn.
25. Erick Kistner, **Biological Sciences**, seconds.
26. Doug Rice, **President**, proceeds to vote. Motion passes unopposed.
27. Meeting adjourned 7:59PM.

Minutes Submitted by Kyle Watson